**服务方案**

**供应商根据本项目制定服务方案，格式自拟。**

**（注：以下格式和内容为参考格式和内容，供应商可根据竞争性磋商文件要求和磋商办法自行拟定格式及内容。供应商提供的资料应真实可靠，否则由此引发的责任风险将由供应商自行承担。）**

**（一）项目负责人职称**

**（格式自行编制）**

**（二）项目负责人经验**

**（格式自行编制）**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 |  | | 性别 |  | | 年龄 |  |
| 职 称 |  | | 学历 |  | | 毕业时间 |  |
| 毕业院校 |  | | | 所学专业 | |  | |
| 专业工作年限 |  | | | 从事拟派岗位年限 | |  | |
| 执业资格 | | | |  | | | |
| 拟在本项目中担任的职务及责任 | | | |  | | | |
| 主要工作经历及业绩： | | | | | | | |
| 项目单位 | | 参加过的类似项目名称 | | 担任职务 | 联系电话 | | |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（三）项目负责人业绩**

**（格式自行编制）**

|  |  |
| --- | --- |
| 项目名称 |  |
| 采购人名称 |  |
| 采购人联系人  及电话 |  |
| 合同金额 |  |
| 服务期 |  |
| 项目概况及供应商履约情况 |  |
| 备注 |  |

**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件，每张表格只填写一个项目，并标明序号**

**（四）项目组人员组成**

**（格式自行编制）**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **年龄** | **学历** | **专业** | **职称证书** | **拟任职务** | **备注** |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（五）项目组监督专家**

**（格式自行编制）**

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| 姓 名 |  | | 性别 |  | | 年龄 |  |
| 职 称 |  | | 学历 |  | | 毕业时间 |  |
| 毕业院校 |  | | | 所学专业 | |  | |
| 专业工作年限 |  | | | 从事拟派岗位年限 | |  | |
| 执业资格 | | | |  | | | |
| 拟在本项目中担任的职务及责任 | | | |  | | | |
| 主要工作经历及业绩： | | | | | | | |
| 项目单位 | | 参加过的类似项目名称 | | 担任职务 | 联系电话 | | |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（六）项目业绩**

**（格式自行编制）**

|  |  |
| --- | --- |
| 项目名称 |  |
| 采购人名称 |  |
| 采购人联系人  及电话 |  |
| 合同金额 |  |
| 服务期 |  |
| 项目概况及供应商履约情况 |  |
| 备注 |  |

**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件，每张表格只填写一个项目，并标明序号**

**（七）评估专家的组成**

**（格式自行编制）**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **年龄** | **学历** | **专业** | **职称证书** | **拟任职务** | **备注** |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（八）评估专家的来源**

**（格式自行编制）**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **年龄** | **学历** | **专业** | **职称证书** | **拟任职务** | **备注** |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（九）对本项目的整体情况及重难点分析**

**（格式自行编制）**

**（十）预检查工作方案**

**（格式自行编制）**

**（十一）预评估工作方案**

**（格式自行编制）**

**（十二）预评估工作成员来源**

**（格式自行编制）**

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| **序号** | **姓名** | **年龄** | **学历** | **专业** | **职称证书** | **拟任职务** | **备注** |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（十三）正式评估工作方案**

**（格式自行编制）**

**（十四）正式评估工作成员来源**

**（格式自行编制）**

|  |  |  |  |  |  |  |  |
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| **序号** | **姓名** | **年龄** | **学历** | **专业** | **职称证书** | **拟任职务** | **备注** |
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**注：根据磋商文件及磋商办法要求提供相关证明资料复印件或扫描件。**

**（十五）保障措施**

**（格式自行编制）**

**（十六）供应商认为有必要说明的其它内容或资料**

**（格式自行编制）**